

2024

Manitoba Association of Fire Chiefs Trade Show



74 years of Serving Manitoba's Fire Service

Exhibitor's Guide

Tundra Oil and Gas Place

900 Fifth Ave South

Virden, Manitoba

June 06 and 07, 2024

This event is proudly supported by the
Oak Lake Mutual Aid District



Manitoba Association of Fire Chiefs Trade Show

Exhibitor Guide Page 2

1. TRADESHOW BOOTH FORMAT

Each booth includes:

- Conference identification badges and meal passes for representative(s),
- **NOTE:** Additional identification badges and meal passes are available,
- Pipe and drape, one 6' skirted table and 2 chairs, power outlet,
- Floor is concrete but exhibitors are welcome to bring carpet.

Standard booth (Dimensions are 10' x 10'):

Includes One (01) Representative Pass

- Before April 30 \$840.00 each
- After April 30 \$945.00 each

Additional booths:

Includes One (01) Representative Pass

- Before April 30 \$577.50 each
- After April 30 \$682.50 each

Large apparatus display space:

Includes One (01) Representative Pass

- Before April 30 \$577.50 each
- After April 30 \$682.50 each

Additional representatives:

- Before April 30 \$78.75 each
- After April 30 \$89.25 each

All booths will be inside. Large apparatus will also be allowed outside, but security will not be supplied. Anyone displaying trucks inside will require a booth.

2. TRADESHOW CONTACT INFO

E-mail: mb.firechiefs@mymts.net

Website: www.mafc.ca

3. TRADESHOW MANAGERS

John Davidson

Wallace District Fire Department

Email: jadave1959@gmail.com Cell: 204 851 1996

Dean Brooker

Pipestone Albert Fire Department

Email: dean@srwd.ca Cell: 204 851 7157

4. TRADESHOW VENUE

Tundra Oil and Gas Place

900 Fifth Ave South

Virden, Manitoba

5. TRADESHOW ORGANIZING COMMITTEE

Oak Lake Mutual Aid District

6. REGISTRATION DESK

The registration desk will be located directly inside the main entrance of Tundra Oil and Gas Place

7. HOURS OF OPERATION

Event volunteers are on-site one hour prior to the doors opening to the delegates and partners of the Conference on Thursday and Friday.

DOORS OPEN TO DELEGATES AND PARTNERS

Thursday	June 06, 2024	1600 hrs to 2200 hrs
Friday	June 07, 2024	1100 hrs to 1400 hrs

8. EXHIBITOR MOVE-IN/MOVE-OUT

MOVE-IN

- Wednesday June 5, 2024 1900 hrs to 2200 hrs
- Thursday June 06, 2024 1000 hrs to 1400 hrs

MOVE-OUT

- Friday June 07, 2024 – 1400 hrs to 1800 hrs

The exhibitor is responsible for handling their own exhibitor material during setup and dismantling and must provide their own trolleys. The event organizer may have some trolleys on-site but can't guarantee they will be available when you need it.

9. DELIVERIES – DURING MOVE-IN

Deliveries can be made by calling the Trade Show Managers

10. STORAGE OF BOOTH CASES, PRODUCTS AND CRATES

There is no additional storage for cases and boxes that can not be stored under tables at the booth. All items must be removed from the facility by 1800 hrs on Friday June 07

11. ADVERTISING

Full color folding brochure will be professionally designed and printed to advertise the exhibitors who register prior to 1200 hrs on Friday May 17, 2024. Due to the time required to complete the design and printing, the event organizers cannot guarantee that an exhibitor will be included if registered after May 17, 2024. Please provide your company logo (highest resolution) by email and a few decisive words that you want. Brochure will be mass distributed with Conference packages for all delegates and partners' program participants. Please contact the Tradeshow Manager, if you require additional brochures prior to the event.

12. EXHIBITOR BADGES & MEAL TICKETS

With the rental of each booth, exhibitors receive one (01) exhibitor badge and meal tickets, supplied at the time of exhibitor set-up. Additional badges and meal tickets are available at an additional cost (See Item 1). Badges must be worn at all times during show hours. An Exhibitor badge will be required to access the lounge and participate in the Conference activities.

13. PARKING

Parking is available at Tundra Oil and Gas Place

14. ACCOMODATIONS & TRANSPORTATION

When reserving rooms, please identify that you are with the Manitoba Association of Fire Chiefs.

Jays Inn and Suites

Group Account: 279489 – for delegates only

320 Frontage Road W.

Viriden, Manitoba

Phone: 204 748 2223

Website: www.jaysin.ca

Comfort Inn and Suites

Group Account: 4628046 – for delegates only

380 Frontage Road West, Viriden, MB, R0M 2C0

204 707-6020

Countryside Inn

Box2549, 561 Wellington St W E, Viriden, MB R0M 2C0

Phone: 204-748-1244

Fax: 204-748-6019

Viriden Central Hotel

CHECK AVAILABILITY

444 6 Ave S, Viriden, MB R0M 2C0

Phone: (204) 748-2444

Viriden Motel

585 Nelson St. E

Viriden, MB

(204) 748 2424

15. ELECTRICAL/POWER CORDS & BARS

Electrical outlets (110v 15 amp) are available for your use. Arrangements must be made prior to the show by contacting the Show Manager. Exhibitors must provide their own extension cords and power bars.

16. ACCESSIBILITY

The Tundra Oil and Gas Place is fully accessible for those with disabilities.

17. WASHROOMS

Washrooms are located adjacent to the trade show floor.

18. EXHIBITOR DRAWS

Exhibitors are encouraged to provide prize draws at their booths. Draws conducted by exhibitors in conjunction with the display must be free of any obligation on the part of the winner.

19. INSURANCE/SAFETY

The Manitoba Association of Fire Chiefs, Oak Lake Mutual Aid District nor the town of Virden assume any liability for loss or damage to exhibitor products, equipment, booth materials or their parties.

20. SELLING OF GOODS

The Town of Virden will not require exhibitors to have business licenses for this Trade Show.

21. BOOTH ATTENDANCE

Each exhibit must be open for business during the scheduled trade show times.

22. FOOD AND BEVERAGE

The following meals are provided for all registered exhibitors with proper identification:

- Thursday Evening Meet and Greet
- Friday Lunch

23. CANCELLATION POLICY

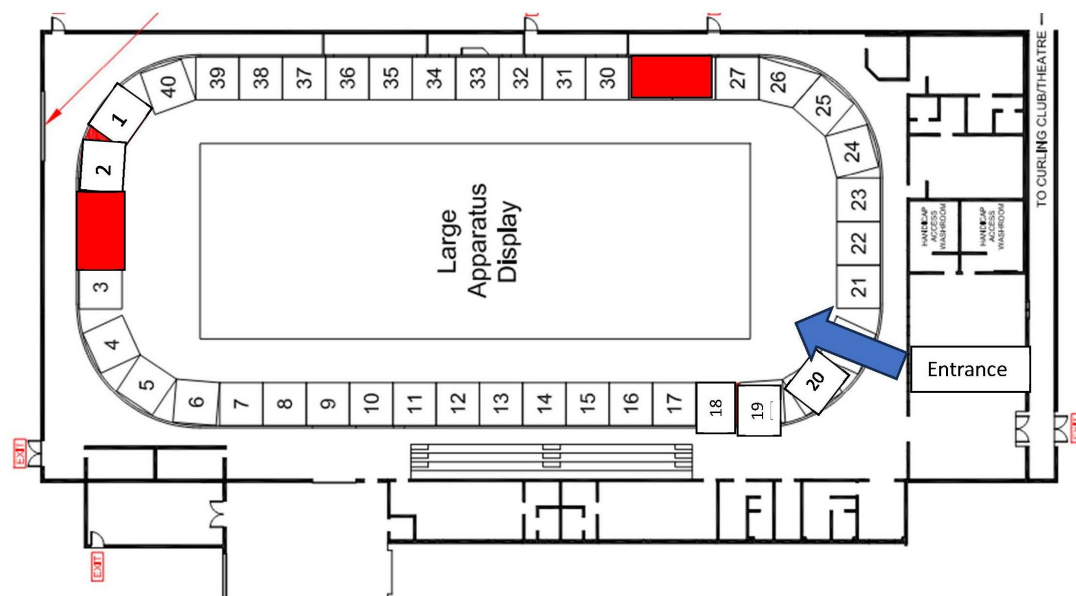
Cancellations received on or prior to May 17, 2024 will be entitled to a 75% refund. Any cancellations received after May 17, 2024 will not be entitled to a refund and the exhibitor agrees that the Tradeshow Manager has the right to resell the space at no benefit to the exhibitor who has cancelled.



Manitoba Association of Fire Chiefs
2024 Conference
SUPPLIERS REGISTRATION FORM
June 06 and 07, 2024
Tundra Oil and Gas Place
900 Fifth Ave South
Virden, Manitoba



Layout is not exact but will be similar.



M.A.F.C. Membership:

2024 Membership (optional) **EARLY BIRD** \$170.00 plus G.S.T. (**\$178.50**) if paid before **March 1, 2024**

REGULAR \$195.00 plus G.S.T. (**\$204.75**) after **March 1, 2024**

Membership comes with link to your website on our website.

Standard booth dimensions are 10' x 10':

Includes One (01) Representative Pass

- Before April 30 \$800.00 plus G.S.T. (**\$840.00**)
- After April 30 \$900.00 plus G.S.T. (**\$945.00**)

Additional booths:

Includes (01) Additional Representative Passes

- Before April 30 \$550.00 plus G.S.T. (**\$577.50**)
- After April 30 \$650.00 plus G.S.T. (**\$682.50**)

Large apparatus display space:

Includes One (01) Representative Pass

- Before April 30 \$550.00 plus G.S.T. (**\$577.50**)
- After April 30 \$650.00 plus G.S.T. (**\$682.50**)

Additional representatives:

- Before April 30 \$75.00 plus G.S.T. (**\$78.75**)
- After April 30 \$85.00 plus G.S.T. (**\$89.25**)

All booths will be inside. Anyone displaying trucks inside will require a booth. Large apparatus will also be allowed outside, but security will not be supplied.

Trade Show Hours

- Thursday June 06, 2024 - 1600 hrs to 2200 hrs
- Friday June 07, 2024 - 1100 hrs to 1400 hrs

GOLF TOURNAMENT:

- Texas scramble golf tournament on Thursday June 06, 2024 to be held at Oak Island Golf Course.
- Golf fees \$100.00/person plus G.S.T. (**\$105.00**); green fees, cart rental and lunch is included.
- Registration at 1000 hrs; Shotgun start at 1100 hrs.



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Company Name:		Contact Person:	
Mailing Address: (Including Postal Code)			
Phone:	Fax:	Email:	
DESCRIPTION (G.S.T. included in pricing)	AMOUNT	EACH	SUB TOTAL
2024 Membership – Before March 1		\$ 178.50	\$
2024 Membership – After March 1		\$ 204.75	\$
2024 TRADESHOW & GOLF TOURNAMENT RATES - PRIOR TO APRIL 30, 2024			
DESCRIPTION (G.S.T. included in pricing)	NUMBER	EACH	SUB TOTAL
10' X 10' Display Booth <i>(Includes 01 Pass)</i>		\$ 840.00	\$
Additional Display Booth <i>(Includes 01 Pass)</i>		\$ 577.50	\$
Apparatus Display <i>(Includes 01 Pass)</i>		\$ 577.50	\$
Additional Representatives <i>(Each Additional)</i>		\$ 78.75	\$
Golf Tournament <i>(Per Participant)</i>		\$ 105.00	\$
2024 TRADESHOW & GOLF TOURNAMENT RATES - AFTER APRIL 30, 2024			
DESCRIPTION (G.S.T. included in pricing)	NUMBER	EACH	SUB TOTAL
10' X 10' Display Booth <i>(Includes 01 Pass)</i>		\$ 945.00	\$
Additional Display Booth <i>(Includes 01 Pass)</i>		\$ 682.50	\$
Apparatus Display <i>(Includes 01 Pass)</i>		\$ 682.50	\$
Additional Representatives <i>(Each Additional)</i>		\$ 89.25	\$
Golf Tournament <i>(Per Participant)</i>		\$ 115.50	\$
TOTAL FEES ENCLOSED			\$
ADDITIONAL INFORMATION REQUIRED:			
Type of large equipment to be displayed			
Do you wish to have an adjoining booth with another supplier?		<input type="checkbox"/> YES <input type="checkbox"/> NO	
If YES, with which supplier? (Company Name)			
Do you require an electrical outlet?		<input type="checkbox"/> YES <input type="checkbox"/> NO	
Names of Representatives:			
Payment must be made to guarantee your booth space.			
Cancellations received on or prior to May 17, 2024 will be entitled to a 75% refund.			
Any cancellations received after May 17, 2024 will not be entitled to a refund and the exhibitor agrees that the Show Manager has the right to resell the space at no benefit to the exhibitor who has cancelled.			



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Tundra Oil and Gas Place
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Virden, Manitoba



PAYMENT INFORMATION

Please print and complete the “Suppliers Registration Form”.

Submit via email to mb.firechiefs@mymts.net, or

Fax to 204-857-7593, or

Mail to PO Box 1208 - Portage la Prairie, MB - R1N 3J9

Registration Fees are payable by Cheque, Visa, MasterCard or via E-Transfer.

Please select payment method: ☐ Cheque ☐ VISA ☐ MasterCard ☐ E-Transfer

Card Number

Expiry Date

CVV (3 digits on back of card - **required**)

Card Holder Name (Please Print)

Signature

Billing Address

Email Address (For receipt)

E-Transfer payment may be sent to mb.firechiefs@mymts.net